



Before You Begin Registration

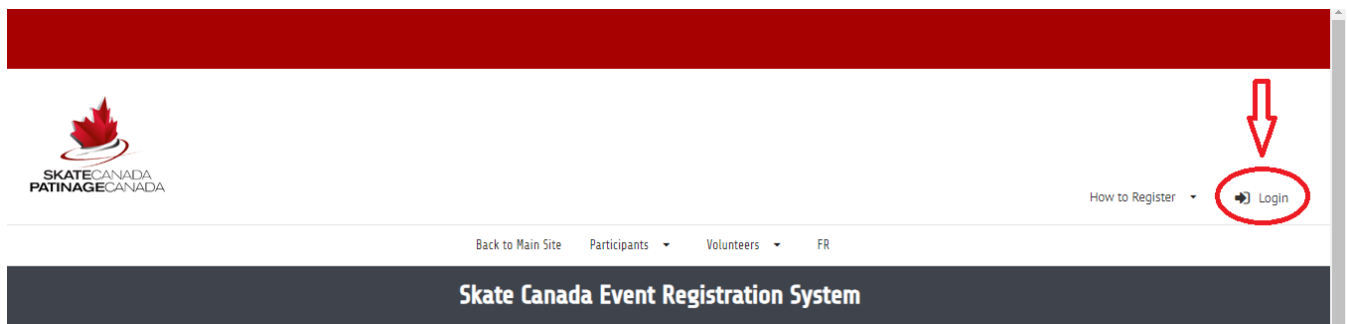
To register as a volunteer using the **NEW** Skate Canada online event registration system, please have the following information ready before proceeding:

- An email address to use for your account

The account email address and password you create for this competition can be used for subsequent Skate Canada competition registrations.

If You Do Not Have An Account, Create Your Account:

- Click on **“Login”** in the top right hand corner or go directly to: <https://registration.skatecanada.ca/login/>



- Create your account with a valid email address and a password. Filling out all mandatory sections marked with a *.
- Make Sure to Select the option to **register into programs**. This allows you to add yourself as a participant for programs. Please take note of your email address and password to register for subsequent events with Skate Canada.

Have an Account?

If you've registered with us previously, please login below to proceed.

Email Address:

Password:

LOGIN

Forgot your password?

[Click here to reset your password.](#)

First Time Registering?

If you have never registered for a program on this website, you will need to setup an account to get started.

Required Fields are marked with an asterisk *

Account Login Information

Please provide an email and password (minimum 6 characters) for the primary member of your account. Keep this information to register your participants for additional programs in the future and to gain access to member features, such as registration invoice history, participant profiles and account calendars.

Email Address *	← Mandatory	Password *	Confirm Your Password *
<input type="text"/>		<input type="password"/>	<input type="password"/>

Member Information

Please provide the main contact for this account. Participants can be added to the account once created.

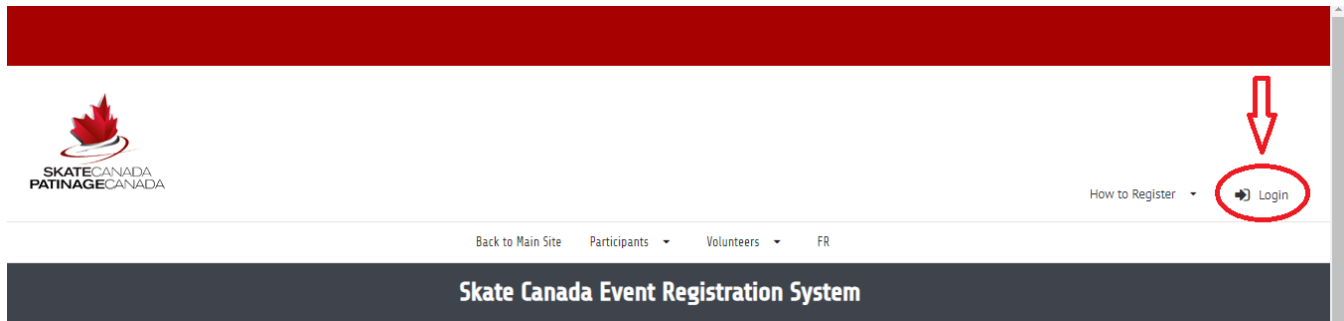
First Name *	Last Name *
<input type="text"/>	<input type="text"/>
Gender *	Birthdate (DD / MM / YYYY)
Female	<input type="text"/> / <input type="text"/> / <input type="text"/>

I will be registering myself into programs ?

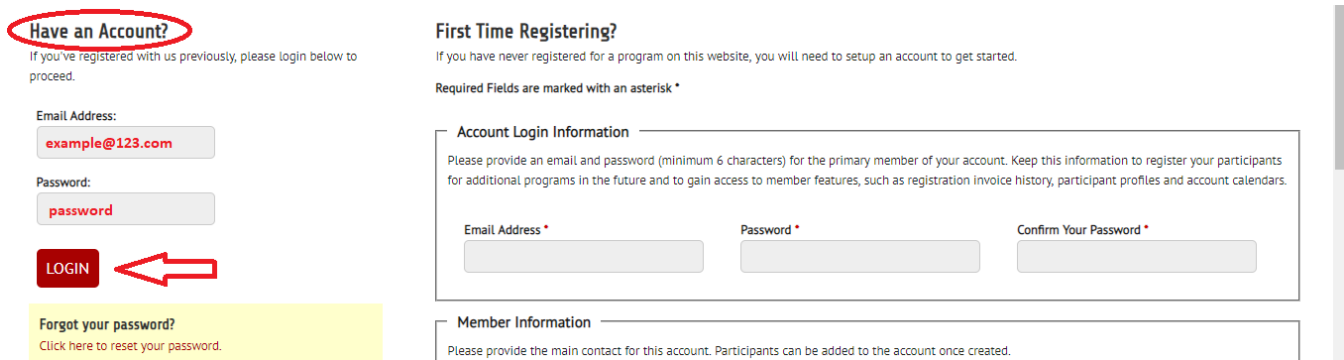


If You Have An Account, Login:

- If you already have an account, login to your Skate Canada account by clicking on “Login” in the top right hand corner

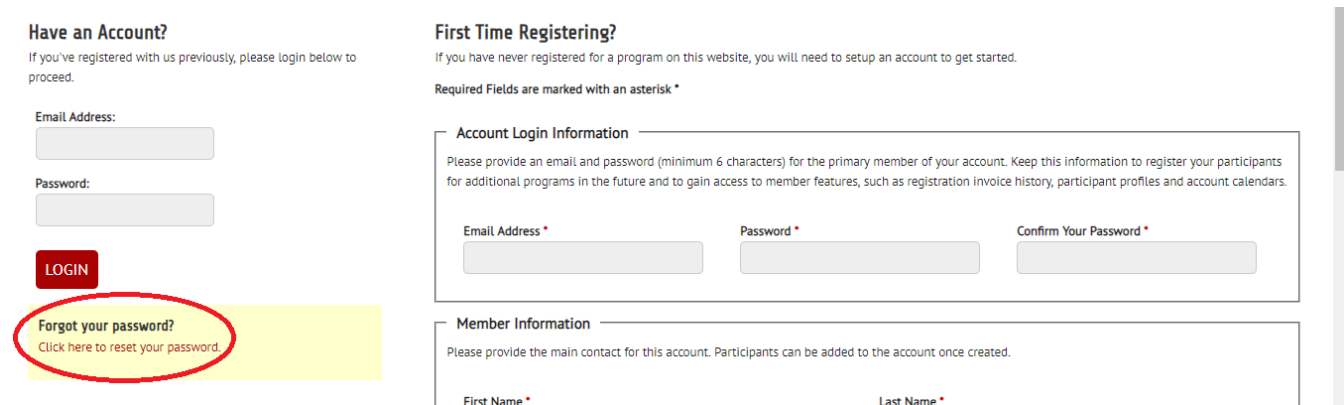


- Enter your email address and password in the left-hand section under the heading “Have an Account?”



If You Have an Account, But Have Forgotten Your Password:

- Click on this **Forget Password** link. Enter your email address that you used to create your account.



- An email will be sent to you prompting you to reset your password



Event & Form Selection:

- Click on the event for which you wish to register under **Volunteer Opportunities** and click Register.

Program Registrations

Quick Search:

[CALENDAR VIEW](#)

Volunteer: Autumn Classic International Volunteer	
Program Description	Fees
2019 Autumn Classic International - General Volunteer	
View Details 5 Event(s)	
Start & End Date: Sep 11, 2019 - Sep 15, 2019	Day / Time / Location: Sept 11 - Sept 14, 2019 Sixteen Mile Sports Complex, Arena

 [REGISTER](#)

- Select the volunteer role(s) and the dates and times you would like to register for and click “add”


2019 Autumn Classic International – General Volunteer \$0.00

📅 11 September, 2019 - 15 September, 2019 🕒 Sept 11 - Sept 14, 2019


1.

How did you find out about volunteering at this event? *	Please Describe:	First Choice: *
<input type="text" value="Skate Canada website/Site web de Patinage Canada"/>	<input type="text"/>	<input type="text" value="Catering / Restauration"/>
Second Choice: *	Third Choice: *	September 11, 2019
<input type="text" value="Registration (Accreditation) / Inscription (accréditation)"/>	<input type="text" value="Volunteer Services / Des services bénévoles"/>	<input type="text" value="Morning / Matin Afternoon / Après midi"/>
September 12, 2019	September 13, 2019	September 14, 2019
<input type="text" value="Evening / Soir"/>	<input type="text" value="Morning / Matin Afternoon / Après midi Evening / Soir"/>	<input type="text" value="Morning / Matin"/>
September 15, 2019	Total number of hours *	
<input type="text" value="Afternoon / Après midi"/>	<input type="text" value="More than 20 / Plus de 20 heures"/>	

[ADD NEW PARTICIPANT](#) [CANCEL](#) [ADD](#)



- Once you’ve added all the roles and availability you will be registering for, click on “Shopping Cart” in the top menu.

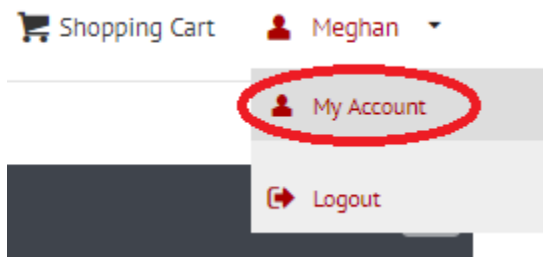
How to Register ▾  **Shopping Cart(1)** 👤 Meghan ▾

If you get the “Not Enough Participants” Error

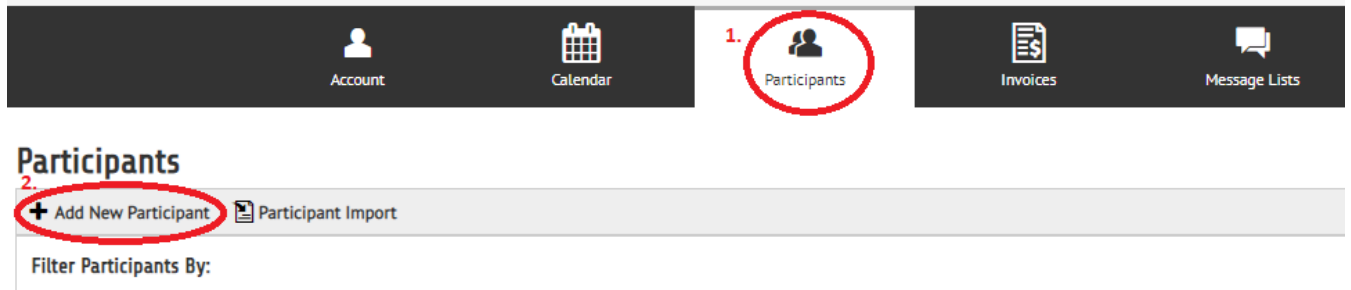
You have encountered the following error(s) on this page:

- You do not have enough participants to enroll in this program.

- Go to your profile by Clicking **My Account** and select the “**participants**” option from the dark grey menu bar.



- You will then need to select “**add new participant**” and select the option to add yourself as a participant to register for programs. From there you will be able to complete the steps from above.





Confirmation of Registered Events and Volunteer Details:

- Confirm the events and volunteer details in your shopping cart. If the events are correct, click “Contact Information”

The screenshot shows the '1. Your Cart (1 item)' section with a red arrow pointing to the 'CONTACT INFORMATION' button. The cart contains one item: '2019 Autumn Classic International - General Volunteer'. The cart summary shows a timer for 1 day 23:58:00. The user is logged in as 'Meghan'.

- Confirm your contact information.
- Click on any Policies that require your agreement. Click on each link, read the policies and click “Confirm”.

The screenshot shows the '2. Contact Information' section with a red arrow pointing to the 'CONFIRM' button. The contact information is set to '(Primary) Skate Canada'. Below this, there is a 'Policies' section with two checked checkboxes: 'Skate Canada - Code of Ethics *' and 'Volunteer Agreement - 2019 Autumn Classic International *'. The cart summary shows a timer for 1 day 23:58:23.



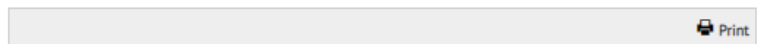
Registration Confirmation:

- Once the registration has been processed a “Registration Invoice” receipt screen will appear. You will also receive a copy of this invoice by email. Please do not send/or reply to this email as it is an autogenerated email. You must contact the Skate Canada Event Team at the event general inbox directly if you have confirmation questions.

Registration Receipt

Thank you for registering!

Please see your registration receipt as follows. A copy of this receipt has been emailed to you for your convenience.



Invoice Details #

- You may print the confirmation page for your records
- A confirmation e-mail will be sent to the e-mail address for the volunteer

BackCheck (Criminal Records Check):

- Volunteer applicants aged 18 years and older will be asked to undergo a criminal records check.
- This will be completed as the second step in the application process. You will receive an invitation by email to log on and complete the criminal records check (via BackCheck) following the submission of your volunteer application form.
- A BackCheck email will only be sent to volunteers upon application acceptance.
- All applicable fees will be covered by Skate Canada.